

GRACE COOPERATIVE PRESCHOOL APPLICATION
2100 Tice Valley Blvd.
Walnut Creek, CA 94595
(925) 935-2100

If you wish to reserve enrollment at Grace Cooperative Preschool for Fall, please complete the following information and return it to the Membership Coordinator as soon as possible.

A non-refundable, per family application fee must accompany this form:

- \$15 for returning families
- \$50 for new families

Enrollment priority is given to returning families, alumni, and Grace Presbyterian Church members until February 6, 2009. After February 6th, enrollment will be open to the general public. Upon receipt of the application and application fee, your child's name will be placed on our list of prospective students. If the class is full, the child's name will automatically be placed on our waiting list. You will be notified by the Membership Coordinator regarding your child's placement in the preschool.

** A NEW APPLICATION MUST BE COMPLETED FOR EACH CHILD **

Preschool Year: 2009-2010

Class (check one):

TU/TH 3 - 4 year olds: _____ (Child must be 3 by 1/31/10.
2-1/2 year olds may enroll pending availability.)

MWF 4 - 5 year olds: _____ (Class designed primarily for pre-kindergartners.
Child must be 4 by 1/31/10.)

Child's Name: _____ Nickname: _____

Child's Birthdate: _____ Gender: _____

Address: _____ Phone: _____

City & Zip Code: _____

Email: _____

Parent (1) Name: _____

Employer: _____ Work Phone: _____

Parent (2) Name: _____

Employer: _____ Work Phone: _____

Previous preschool experience? _____ Where? _____

Are you interested in child-care for your younger siblings at the preschool on the days you co-op? _____

Sibling's Name: _____ Birthdate: _____

Who will be doing the co-oping for your child?

Name: _____ Relationship to Child: _____

Name: _____ Relationship to Child: _____

Has another child in your family attended Grace Preschool in past years? _____ If yes, child(ren)'s name(s): _____

How did you hear about us? _____

FINANCIAL OBLIGATIONS

A deposit equal to first and last months' tuition and maintenance and manual security deposits is required by July 1st. The first and last months' tuition will be applied accordingly, and housekeeping/maintenance deposits will be refunded upon completion of work parties and return of the manual. It is your responsibility to see that this deadline is met or arrangements have been made with the Membership Coordinator for payment in order to guarantee your child's enrollment for Fall.

After the Membership Coordinator has received this application and your application fee you will be issued additional paperwork that is needed to complete the enrollment process. This paperwork is also due no later than July 1st.

Anyone with an outstanding deposit or incomplete paperwork who has not made arrangements for payment and/or completion with the Membership Coordinator is at risk of losing their child's enrollment status.

Any families submitting a notice of withdrawal from the program after July 1st will forfeit their September's tuition. A refund of the remaining deposit collected will be issued at that time.

The Director and the preschool's Executive Board reserve the right to review any cases with extenuating circumstances.

Parent's SIGNATURE _____ DATE: _____

PLEASE RETURN ALL PAPERWORK OR DIRECT ANY QUESTIONS TO OUR CO-MEMBERSHIP COORDINATOR:

Jenny Hunau
329 Meadowood Circle
San Ramon, CA 94583
510-757-6457
jen.hunau@yahoo.com

For staff use only: Date application received: _____
Application fee: _____
Deposit: _____
Notes: _____